

REQUEST FOR QUOTATION

RFQ Number: GAPIIM-H-10-32

IT Equipment for Cohort 3 GAP Partner Municipalities

Chemonics International, (hereinafter referred to as “the Buyer”), acting for the Bosnia and Herzegovina Governance Accountability Project (GAP2), Phase II project, is soliciting offers for the supply of goods described in the attached pages. This project is funded by the U.S. Agency for International Development, the Swedish International Development Co-operation Agency, and the Embassy of the Kingdom of the Netherlands under U.S. Agency for International Development Contract No. 168-C-00-08-00001-00. The project is being implemented in Bosnia and Herzegovina.

Please submit your offer for the goods described in the attached pages in accordance with the terms of the RFQ.

This RFQ includes the following sections:

1. Offer Deadline
2. Reply To
3. Location of Delivery and Installation
4. Eligibility Requirements
5. Required Documents
6. Registration for Notices
7. Chronological List of Events
8. Source and Origin
9. Quotations
10. Award Criteria/Negotiations
11. Technical Specifications

Attachment A: Evidence of Responsibility

Attachment B: Offeror’s Summary Sheet

Attachment C: Statement on Source and Origin

Attachment D: Offeror’s Capability Statement

Attachment E: Minimum Technical Requirements

Attachment F: Commodity Schedule with prices of proposed equipment

Attachment G: Statement of Work: Installation

All correspondence and/or inquiries regarding this Request for Quotation must reference the above RFQ number, and be directed to the attention of the undersigned:

For Chemonics International: Muris Celjo

Koldvorska 12, 71000 Sarajevo, mceljo@bihgap.ba

Tel. 033 722 580, Fax: 033 722 598

Vendors invited to submit proposals are under no obligation to do so. Issuance of this RFQ does not in any way obligate Buyer to award a subcontract nor does it commit Buyer to pay for costs incurred in the preparation, submission, and negotiation of an offer in response to this RFQ.

1. OFFER DEADLINE

Offers must be received no later than **14:00 h BiH local time on August 30th, 2010.**

2. REPLY TO

Three copies of your offer must be identified with RFQ # **GAPIIM-H-10-32** submitted in a sealed envelope to the GAP2 project office located at 12 Kolodvorska, “Exclusive” building, 3rd floor 71000 Sarajevo, BiH, attn: Mr. Muris Celjo, Procurement and Contracting Specialist.

3. LOCATION OF DELIVERY AND INSTALLATION

All equipment shall be delivered and installed at the following municipal addresses hereinafter referred to as ‘Location’:

	Municipality	Adress	Tel/Fax
1	Ilidza	Samira Catovica Kobre br. 1	033/763-360
2.	Ilijas	126 Ilijaske Brigade br. 6	033/400-505
3	Visoko	Alije Izetbegovica 12A	032/738-111
4	Trnovo	Trnovskog Bataljona 86	057/610-237

4. ELIGIBILITY REQUIREMENTS:

A. Offers must demonstrate the following:

- a. Source/origin/nationality requirement (see Section 8 below)
- b. Adequate financial resources to perform the subcontract, or the ability to obtain them (See Section 5 below)
- c. Able to comply with the required or proposed delivery or performance schedule, taking into consideration all existing commercial and governmental commitments (see section 11.3 below)
- d. Satisfactory performance record (see section 5 below)
- e. Satisfactory record of integrity and business (see section 5 below)
- f. Necessary organization, experience, accounting and operational controls, and technical skills, or the ability to obtain them (see section 5 below)
- g. Otherwise qualified and eligible to receive and award under applicable laws and regulations.
- h. Appropriate certifications clearly demonstrating vendor relationship with equipment producer.

B. In addition, to be considered, an Offeror must be:

- a. An *authorized dealer and service provider* for the IT equipment proposed;
- b. Capable of setting up, configuring and installing all proposed equipment;

- c. Capable of providing on-call service to the Locations within 24 hours of notification and must be able and willing to remain responsive to the Municipalities throughout the installation and warranty periods;
- d. Capable, through the availability of sufficient spare parts, of providing repairs for any hardware problems within 3 days; and
- e. Able to provide basic network administrator tutoring on-site as the equipment is being installed and set up.

5. REQUIRED DOCUMENTS

The Offerors must submit sufficient evidence of responsibility for Buyer to make a determination of responsibility. In the absence of sufficient evidence, the Offeror shall be considered to be non-responsive, thereby precluding award of the subcontract. The following documents are required in any offer submission:

Documents for qualification:

In order to qualify the Offerors are expected to submit the following documents:

1. Evidence of Responsibility (**Attachment A**)
2. Evidence of Offeror's registration evidencing the right to pursue the relevant professional activity in accordance with BiH legislation or its country of establishment.
3. Evidence that the Offeror, has not been convicted of any offence regarding its professional conduct within 3 (three) years from the date of the submission of the Offer.
4. Evidence that Offeror is registered for declaration and payment of value added tax in accordance with BiH legislation or its country of establishment
5. Evidence that Offeror is free from debts regarding direct and indirect taxes.

Offeror Economic and Financial Standing

6. Appropriate statement(s) from bank(s) where the Offeror has opened accounts proving Offeror's solvency for last six months or an evidence of relevant professional risk indemnity insurance.
7. Evidence that the Offeror did not operate at loss in the previous reporting period ending on **30.06.2010** (balance sheet).

Buyer shall accept by an Offeror as sufficient the following evidence: In cases referred to in items 2-5 above the production of an extract from the judicial record or an equivalent document issued by competent or administrative authority of BiH or the Offeror's country of establishment. The documents requested under 2-5 above shall not be older than three months from the date of submission. Originals or certified copies of the specified documents are required.

Offeror's Technical and Professional Ability

8. Offeror's Summary Sheet (**see Attachment B**).
9. Certificate that Offeror is an Authorized Dealer for the IT equipment being proposed.

10. Certificate that equipment producer will support the vendor/dealer through its distributor for entire duration of this assignment
11. Certificate that the Offeror is certified service provider or has a certificate for providing full service support from a producer/distributor
12. Offerors are expected to study carefully Section 8 below and provide a Statement of Source and Origin (**Attachment C**).
13. Offeror's Capability Statement (**Attachment D**).

The Offer must also include the following:

14. Proposed equipment meeting the Minimum Technical Requirements (**Attachment E**)
15. Commodity Schedule with prices of proposed equipment (**see Attachment F**)
16. Official offer on the Vendor' memo (see Section 11.11)
17. Statement of Work: Installation (see Section 11.4, **Attachment G**)

A complete offer must include all of the above. The Offer (except for qualification documents) must be in English.

6. REGISTRATION FOR NOTICES

Each offeror who intends to submit an offer to this RFQ **MUST** register immediately with GAP2 in order to receive notices and further clarifications to this RFQ should such additional information need to be issued. To register, a vendor representative should send an email to mceljo@bihgap.ba with a subject "GAPIIM-H-10-32" and the name of the company, contact person and contact information.

7. CHRONOLOGICAL LIST OF EVENTS

- | | | |
|----|---|--|
| 1. | RFQ Released | August 18th, 2010 |
| 2. | Registration for notices | August 26th, 2010 |
| 3. | Deadline for written questions/clarifications | August 26th, 2010 |
| 4. | Answers provided for questions/clarifications | August 27th, 2010 |
| 5. | Quotation due date | August 30th, 2010 at 14:00 |
| 6. | Decision | By September 2nd, 2010 |

8. SOURCE AND ORIGIN

Any order resulting from this RFQ will be financed (in part) by USAID and will therefore be subject to USAID regulations and approval. All goods and services proposed must meet a source/origin/nationality requirement allowing for services and commodities to be procured from firms whose source, origin, and nationality is in countries party to the WTO Government Procurement Agreement (GPA) and the cooperating country of Bosnia and Herzegovina. 37 countries—including European Union (EU) member states and the United States—are parties to the Agreement. Those countries are: Canada, European Communities (including its 25 member States: Austria, Belgium, Cyprus, Czech Republic, Denmark, Estonia, Finland, France,

Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxemburg, Malta, Netherlands, Poland, Portugal, Slovak Republic, Slovenia, Spain, Sweden, United Kingdom), Hong Kong China (the semi-autonomous region of Hong Kong, but not the entire mainland of the People's Republic of China), Iceland, Israel, Japan, Korea (South Korea only), Liechtenstein, Netherlands with respect to Aruba, Norway, Singapore, Switzerland, and the United States.

While this project requires that IT equipment be **made** in the United States, Bosnia and Herzegovina and/or the above listed 37 countries, many hardware items such as monitors, keyboards, and printers are not made in the US. Please note that even if a piece of equipment is made by a US company (e.g. HP or Dell), this does not necessarily mean that the equipment was manufactured in the US. When including origin information, the Offeror must list the country of manufacture marked on each piece of equipment. Each individual piece of equipment (monitors, keyboards, mice, etc.) must have their origin listed separately.

In order to procure items outside the US, Bosnia and Herzegovina or the above 37 countries, Buyer uses the USAID concept of "system" as described in [CFR §228.11\(e\)](#). This system rule allows computer hardware within a single transaction to constitute a system. As such, it will be considered and evaluated as a single produced commodity or computer system. This means that countries outside of the US, BiH or the above 37 countries may be included, but the total cost of these items may not exceed fifty percent (50%) of the total price of the system. Vendors will be required to list the origin of each piece of equipment specified in the Attachments E and F. The Buyer will inspect all equipment to make sure it complies with origin requirements.

No items or items with components from the following countries will be offered or supplied: Cuba, Iran, Iraq, Laos, Libya, North Korea, Syria.

9. QUOTATIONS

Prices must include delivery and installation of goods to the Locations. VAT and all other fees and duties shall not be included in the cost, as VAT exemption will be facilitated by the project. Offers must show unit prices, extensions, and total price as required in Attachment F. Quotations must be fixed price, expressed in BAM currency.

Offerors shall fill in the unit price for each item in the **Commodity Schedule with Specifications (see Attachment F)**. For each item, the quantity given in the "Quantity" column shall be multiplied by the unit price and the result entered in the "Total Amount" column. In case of any discrepancy between a unit price and an amount, the unit price will be taken as correct and the amount adjusted accordingly. For any item for which a unit price or amount is not shown, it will be assumed that the Offeror is not including that item in its Offer and shall be considered non-responsive.

10. AWARD CRITERIA/NEGOTIATIONS

Following submission and evaluation of quotations, Buyer may make the award to a responsible Offeror, as defined under section 4 who submits the lowest price, technically fully compliant proposal as determined in under this RFQ.

The proposal will be evaluated based on its responsiveness to the technical requirements listed in Section 11 Technical Specification and Attachment E: Minimum technical requirements.

Buyer reserves the right to conduct negotiations and/or request clarifications prior to award. Buyer also reserves the right to order all, some, or none of the commodities in this RFQ.

11. TECHNICAL SPECIFICATIONS

Under this RFQ the Buyer requests provision of information technology equipment as well as the below services:

- ✓ Setting up and configuration of equipment quoted, as well as installation.
- ✓ Provision of on-call service to Locations within 24 hours of notification, and ability to remain responsive to the Municipalities throughout the installation and warranty period.
- ✓ Ability to provide repairs for any hardware problems within 3 days, including replacing necessary system parts.
- ✓ Provision of basic network administrator tutoring on-site as the equipment is being installed and set up.

11.1 Technical Requirements

OEM media should be included with all items. Listed in Attachment E are the minimum hardware requirements. Offerors should mark the compliance (i.e. yes/no/better) of each item specified in the tables. Offeror should mark 'yes' if their proposed equipment is equal to the required specifications. If an Offer does not meet the Minimum Technical Requirements, the Offer shall be rejected and shall not be taken into consideration.

Internationally supported manufactures¹ are acceptable brands for this procurement due to accessibility and availability of in country service, support and availability of spare parts.

Comments on the *Technical specification* are welcome. Additional specifications should be clearly marked as such. The Offeror is expected to suggest changes and updates to the equipment and software as needed in the event certain equipment listed in the Attachment E is discontinued or superseded by the manufacturer.

The following requirements apply for the specified items:

- i. All equipment must compatible with the Windows 7 and Windows XP platform and support Microsoft programs. In cases that Offeror is unable to provide for this please notify the Buyer in due time set forth in chronological list of events.
- ii. All equipment must be compatible to standards commonly used in BiH without requiring

¹ General description of the physical, functional and performance characteristics of requested IT items under this RFQ is provided in the Attachment E: "Minimum Technical Requirements"

accessory transformers, converters or other non-OEM adapters.

- iii. All items must be new. No used or refurbished equipment can be purchased for this project

11.2 Operating System Licenses

All required operating system licenses if any should be provided.

11.3 Delivery and Installation Schedule

Successful Offeror will be required to deliver and install all the equipment to **municipalities listed under location of delivery** within **21 calendar days** from receiving a purchase order from the Buyer. Offerors are encouraged to shorten the delivery period if possible. Hardware deployment must be done in coordination with the Buyer or its representative. Prior to delivery the Buyer shall inspect all equipment subject of this subcontract at the vendor's premises.

11.4 Installation and In-Country Warranty Service and Repair

For purposes of this section, "installation" includes physical placement of equipment according to the request of an authorized Buyer representative; systems installation, configuration, tuning, software upgrade, and software adaptation; system start-up; conducting a full test to assure the operation of the IT equipment.

Installation of the equipment detailed in the Technical Specifications (See Attachment E) is required at the Locations assigned by an authorized Buyer representative. Attachment G ("Statement of Work: Installation") describes the required components of the installation in BiH and the respective Locations for that installation. This statement of work must be signed by an authorized representative and submitted with the offer for that offer to be considered.

Assurances acceptable to an authorized Buyer representative of on-site warranty service and in-country service and repair after warranty service for all equipment by an official provider or reseller of the brand offered are required to be submitted with an offer for that offer to be considered. In this submission, the offeror must certify that installation, after-sales maintenance, repair and spare parts during and after the warranty period will be provided. If the offeror does not provide this service directly, the offeror must include the name, address, contact person, and telephone/fax number of the representative assigned to provide these services. That representative may be subject to visit and interview during the evaluation process and, should that representative be determined incapable of providing the required service(s) by an authorized Buyer representative, the offer may be rejected.

If the offeror does not supply the required warranty service and in-country service as noted above directly, the offeror must submit a description of the organization, experience and capability of representative assigned to provide these services in BiH for the offer to be considered. In this case, the offeror must also submit a certification signed by the representative stating that the representative will provide the required services not to be provided by the offeror.

The offeror must submit documentation describing the warranty coverage for the offer to be considered.

11.5 Storage

Offerors must clearly demonstrate the capacity to store, free of charge to the Buyer, all hardware for a period of **30 calendar days** in the event of delays to the installation schedule.

11.6 Maintenance, Training, and Support Plans for the System

The long term sustainability, as well as the necessary system maintenance and technical enhancements in any information technology project are largely dependent on the provision of appropriate training and technical support for municipal IT staff. The information technology infrastructure will be maintained and supported on a daily basis by municipal IT staff.

An important part of the RFQ documentation is maintenance and support that offerors propose.

Offerors should provide for availability of after-sale maintenance support, both during the warranty period and under any subsequently contracted maintenance service agreement, including the Locations of maintenance service and maximum response time for maintenance service if such information is available.

11.7 Warranty Requirements

The offeror must submit documentation describing the warranty coverage.

Offerors are expected to provide information on:

(1) manufacturer's standard warranty **should be for a minimum of one year from successful completion of the assignment for each item specified in Attachment E** and precisely what is covered by the warranty;

(2) estimated annual cost of after-warranty service (at a service level equivalent to in-warranty service);

Warranty on the installed IT equipment must be valid in BiH and provided at the place of installation. Offers not honoring warranty in BiH at the place of installation will be rejected.

Offerors shall confirm that all supplied hardware is new, unused, of the most recent models present on the market and incorporates all recent improvements in design and materials.

Furthermore, the successful Offeror shall be responsible for repairing and/or replacing any defect in, or damage to, any part of the supplies which appear during the warranty period and which: a) result from the use of defective materials, faulty workmanship or design of the Vendor; or b) result from any act of omission of the Vendor during the warranty period; or c) appear in the course of an inspection made by, or on behalf of the Buyer.

The successful Offeror shall at its own cost, repair and/or replace any defects or damage within 3 days. The warranty period for all items replaced or repaired shall recommence from the date on which the replacement or repair was made to the satisfaction of the Buyer.

The successful Offeror shall also include a warranty covering the installation of the equipment. The warranty shall state the length of time after the Site Acceptance Test detailed in Section 10.8 that the Offeror will be accountable to the sustainability of the installed equipment.

11.8 Factory Acceptance Test (FAT)

All materials must be tested on the vendor's premises, prior to delivery to insure conformance to technical specifications and functioning normal parameters. Testing will be carried out at the vendor's facilities. As a result of testing the successful Offeror shall demonstrate that none of the hardware supplied has any defects arising from design, materials, or workmanship. This is in addition to standard required warranty.

11.9 Site Acceptance Test (SAT)

The successful Offeror shall be required to carry out a SAT after installation and before the hardware is handed over to the Buyer. The SAT program should be discussed and agreed with the Buyer before installation. The installation shall not be considered completed until the result of the SAT has shown the hardware fulfills the technical specifications of the equipment proposed by the Offeror.

11.10 Descriptive Literature

Descriptive literature for the items, including full technical specifications, must be submitted with each copy of the offer. This literature will be used to demonstrate the compliance with the specifications of the offer and will not be considered to amend the offer in any way. Deviations from the RFQ requirements included in the descriptive literature furnished by the Offeror must be clearly identified and fully explained. In case of any conflict between the specifications in the descriptive literature and specifications in the quotation, the specifications in the descriptive literature will be ignored, and the conflict noted.

11.11 Vendor's official offer

Each offer must contain an official offer from the vendor showing in detail technical specification of the offered equipment.

11.12 Supervision

GAP2 will appoint a supervisor who will monitor the delivery, installation and testing of the equipment.

ATTACHMENT A

EVIDENCE OF RESPONSIBILITY

1. Authorized Negotiators

_____ (Company Name) proposal for (Subcontract Name may be discussed with any of the following individuals. These individuals are authorized to represent Company Name in negotiation of this offer in response to RFQ No.

List Names of Authorized signatories for Subcontractor

These individuals can be reached at Company Name office:

Address

Telephone/Fax

Email address

2. Adequate Financial Resources

Company Name has adequate financial resources to manage this contract, as established by our audited financial statements submitted in this proposal.

3. Ability to Comply

Company Name is able to comply with the proposed delivery of performance schedule having taken into consideration all existing business commitments, commercial as well as governmental.

4. Record of Performance, Integrity, and Business Ethics

Company Name record of integrity is outstanding, as shown in the Representations and Certifications. We have no allegations of lack of integrity or of questionable business ethics. Our integrity can be confirmed by our references in our Past Performance References, contained in the Technical Volume.

5. Organization, Experience, Accounting and Operational Controls, and Technical Skills

(Subcontractor should explain which department will be managing the contract, type of accounting and control procedure they have to accommodate and Indefinite Delivery Indefinite Quantity type contract)

6. Equipment and Facilities

(Subcontractor should state they have necessary facilities and equipment to carry out the contract)

7. Eligibility to Receive Award

(Subcontractor should state that they are qualified and eligible to receive an award under applicable laws and regulation and if they have performed work of similar nature under similar mechanisms for USAID or another client.)

8. Commodity Procurement

(Could be deleted if the subcontractor doesn't have this capacity or just provide a blurb if they do)

9. Acceptability of Contract Terms

(Subcontractor should state its acceptance of the proposed contract terms)

Date: _____

Name: _____

Signature: _____

Attachment B: Offeror's Summary Sheet

I.

Name of Offeror:
 Business License Number:
 Address:
 Telephone/Fax No.:

II. Total Commodity Schedule Cost BAM _____
Delivery and Installation excl. VAT BAM _____
Other excl. VAT BAM _____
TOTAL COST excl. VAT BAM _____

1. Description of Warranty (include name, address, and telephone number of the authorized in country service maintenance provider)

2. Delivery time: _____ calendar days.
 (Offerors are expected to propose an implementation schedule for delivery and installation of IT equipment). This shall in no case exceed 21 calendar days starting from the date of Purchase Order award. Vendors are encouraged to shorten delivery and installation period.

3. This quotation is valid for 30 calendar days from the date of signature below.

4. Three references able to comment on past performance in service and installation **of similar type and quantity of equipment as stated in Attachments E and F in due time:**

Reference Name and Company	Telephone Number	Email Address	Date of Performance	Value of Work Performed

Signature: _____
 Name: _____
 Title: _____
 Date: _____

Attachment C

STATEMENT ON RULES ON SOURCE, ORIGIN AND NATIONALITY FOR COMMODITIES AND SERVICES FINANCED BY USAID

[CITE: 22CFR228.11], [CITE:22CFR228.14]

Hereby the Offeror certifies that:

He/she has thoroughly studied the Section 8. of this RFQ containing “Rules on Source, Origin, and Nationality for Commodities and services financed by USAID” [CITE: 22CFR228.11], [CITE:22CFR228.14] and his/her company _____ as well as all the components and commodities being offered in his/her Offer to this RFQ meet all required source, origin and nationality eligibility criteria as specified under Section 8 of this RFQ.

Name

Title

Signature

Date

Attachment D

CAPABILITY STATEMENT

Hereby the Offeror _____ (Vendor name) certifies that it is:

- ✓ Capable of setting up and configuring the equipment quoted, as well as successful installing it at the required Locations within time limits required by GAP2. Installation may include physical connection to power supplies and networks and installation of system and network software. Capable of providing on-call service to GAP Partner **Municipalities Ildza, Ilijas, Visko and Trnovo** within 24 hours of notification and able and willing to remain responsive to the Municipality throughout the installation and warranty periods,
- ✓ Capable, through the availability of sufficient spare parts, of providing repair within 3-days to hardware problems.

Name

Title

Signature

Date

Attachment E, Minimum Technical Requirements

IT requirements specified below present the minimum technical requirements. Offeror must mark the compliance (i.e. yes/no/exceeds) of each item specified in the tables.

If an Offeror fails to provide affirmative compliance response to any item specified below or leaves the space empty, its offer shall be considered non-responsive and shall be excluded from further competition.

LaserJet Printer		Vendor Compliance(Yes/No):
Pages	Min. 26 pgs./min	
Automatic Duplex	Yes	
Resolution	Up to 1200 dpi * 1200 dpi	
Memory	Min. 32 MB	
Drum	Min 15000 pages	
Interface	USB 2.0	
First page out	< 9 Seconds	

LaserJet Printer with LPT		Vendor Compliance(Yes/No):
Pages	Min. 38 pgs./min	
Automatic Duplex	No	
Resolution	Up to 1200 dpi * 1200 dpi	
Duty cycle	Min 200,000 pages / month	
Memory	Min. 64MB/512MB	
Procesor	Min 400Mhz	
Interface	USB 2.0 ;Parallel	
First page out	< 9 Seconds	

LaserJet Printer Network		Vendor Compliance(Yes/No):
Pages	Min. 26 pgs./min	
Automatic Duplex	Yes	
Resolution	Up to 1200 dpi * 1200 dpi	
Memory	Min. 32 MB	
Drum	Min 15000 pages	
Interface	USB 2.0, Netowrk	
First page out	< 9 Seconds	

Scanner A3 Pro		Vendor Compliance(Yes/No,):
Paper Size	A3 flatbed	
Scanning Speed	A3 size (11" x 17") in less than 3.5 secs (B/W)	
Optical Resolution	600 x 1200 dpi	
ADF capacity	Up to 120 sheets (70~75 g/m2)	
Bit depth	48-bit color (internal) / 24-bit grayscale (external)	
Software requested	Visioneer OneTouch Nuance PaperPort Nuance OmniPage Pro Kofax VRS	
Interface	USB 2.0 High Speed, Network 10/100	

Scanner A4 Pro		Vendor Compliance(Yes/No)
Scanner Type	Flatbed with Duplex ADF	
Scan Method	Dual CCD with Ultrasonic Double Feed Detection	
Min Document Size for ADF	114 x 140 mm	
Max Document Size for ADF	216 x 965 mm	
Flatbed Maximum Document Size	216 x 356 mm	
Scanning Speed (mono, at 200dpi)	40 ppm / 80 ipm	
ADF Capacity	Min 80 sheets	
Bit Depth Input / Output	24-bit colour, 8-bit greyscale, 1-bit mono	
Interface	USB 2.0	
Media density (ADF)	60 – 105 gsm	
Duty cycle	5000 pages/day	
Bundled software	Kofax VRS Basic Nuance OmniPage Pro Visioneer OneTouch Text Searchable PDF	

Scanner A4 Personal		Vendor Compliance(Yes/No):
Like HP 4670VP or Equivalent		
Scan type	Flatbed	
Scan speed	4 sec in preview mode	
Resolution	4800 dpi * 4800 dpi	
File format	Windows: BMP, JPEG, TIFF, TIFF compressed, PNG, PCX, Flashpix (FPX), PDF, PDF searchable, RTF, HTM, TXT; Macintosh: TIFF, PICT, JPEG, GIF, FlashPix, Plain Text, PDF, HTML, Rich Text	
Interface	USB 2.0	
Maximum scan size	21.6 x 35.6 cm	

Scanner A3 Personal		Vendor Compliance(Yes/No,):
Paper Size	A3 flatbed	
Scanning Speed	A3 size (11" x 17") in less than 5 secs (B/W)	
Optical Resolution	600 x 1200 dpi	
Bit depth	48-bit color (internal) / 24-bit grayscale (external)	
Interface	USB 2.0 High Speed	

LaserJet Printer A4 Color		Vendor Compliance(Yes/No,):
Pages	Min.12 ppm color / 16 ppm black-and-white	
Resolution	up to 600 x 600 x 4 dpi	
Procesor	min 333MHz	
Memory	Min. 64 MB	
Interface	10/100 Base-TX Ethernet, USB 2.0	
First page out	Min 17 seconds color / 14 seconds black-and-white	
Other	Compatible with the CentreWare® Internet Services	

Copy Machine A4 Network		Vendor Compliance(Yes/No,):
Pages	Min. 20 pgs./min	
Copying	Continuous copy from 1 to 99 copies	
Automatic Duplex	yes	
Paper Size	A3/A4	
First Page Out	7.5 Sec	
Memory	Min. 128 MB	
Drum	Min. 80000	
DADF	Yes	
Interface	USB 2.0 , Parallel, Network 10/100	
Other	Compatible with the CentreWare® Internet Services	

LaserJet Printer A3 Duplex		Vendor Compliance(Yes/No,):
Pages	Min. 35 pgs./min	
Automatic Duplex	yes	
Paper Size	A3/A4	
Resolution	Up to 1200 dpi * 1200 dpi	
Duty cycle	Min 100,000 pages / month	
Memory	Min. 64MB/576MB	
Procesor	Min 400Mhz	
Interface	10/100Base-TX Ethernet, Parallel, USB 2.0	
First page out	< 9.5 Seconds	
Other	Compatible with the CentreWare® Internet Services	

LaserJet Printer A3 Color Duplex		Vendor Compliance(Yes/No,):
Duty cycle	Up to 150,000 pages / month	
Paper Input	Tray 1 (MPT): 100 sheets;Tray 2: 500 sheets	
Paper Output	400 sheets	
Print speed black (A4)/(A3)	Up to 35 ppm color / 35 ppm black-and-white	
Resolution	Up to 1200 x 1200 dpi	
First page out	As fast as 7 seconds color / 7 seconds black-and-white	
Procesor	1 GHz	
Paper Size	A3, A4	
Duplex	Yes	
RAM	512 MB DDR2/ 2 GB	
Connectivity	USB 2.0 Hi-Speed, Gigabit Ethernet	

Projector		Vendor Compliance(Yes/No):
Brightness	2500 ANSI Lumens	
Resolution	800 X 600	
Contrast Ratio	2000:1	
Lamp Life	Up to 3000 Hours	
Lens focus	F=2.4 – 2.6 / f= 21.8mm – 23.8mm	
Display	0.55 DMD Chip	
Remote Control	Yes	
Projector Screen	Yes	

Matrix Printer		Vendor Compliance(Yes/No):
Purpose	For printing of bank slips	
Feed	Front	

Netowrk Switch		Vendor Compliance(Yes/No):
Like Catalyst 2960		
Ports	48	
Speed	10/100	
Expansion slots	2x1Gbps included	

Digital Camera		Vendor Compliance(Yes/No):
Resolution	Min 12 megapixels	
Optical zoom	Min 4X	
LCD Size	2,5"	
Battery	Rechargeable Ni-mh	
Additional Memory	512 MB Card	
Case	Yes	

Video Camera		Vendor Compliance(Yes/No):
Like Sony DCR SR55		
Recording media	HDD	
Optical zoom	25x	
LCD Size	2.7"	
Battery	Rechargeable Ni-mh	
Additional Memory	Memory Stick Duo	
Case	Yes	

Comm Rack Shelves		Vendor Compliance(Yes/No):
Size	19"	

Equipment Distribution List:

1	LaserJet Printer A4	10
2	LaserJet Printer A4 with LPT	3
3	LaserJet Printer A4 Network	8
4	Scanner A3 Pro	4
5	Scanner A4 Pro	4
6	Scanner A4 Personal	3
7	Scanner A3 Personal	4
8	LaserJet Printer A4 Color	1
9	Copy Machine A4 Network	1
10	LaserJet Printer A3 Duplex	1
11	LaserJet Printer A3 Duplex Color	2
12	Projector with Screen	2
13	Matrix Printer	2
14	Network Switch	1
15	Digital Camera	2
16	Video Camera	1
17	Shelves for Comm Rack 19"	2

Attachment F: Commodity Schedule with Specifications

	Item	Unit Price (BAM)	Quantity	Total (BAM)	Place of Manufacture (origin)
1.	LaserJet Printer A4		10		
2.	LaserJet Printer A4 with LPT		3		
3.	LaserJet Printer A4 Network		8		
4.	Scanner A3 Pro		4		
5.	Scanner A4 Pro		4		
6.	Scanner A4 Personal		3		
7.	Scanner A3 Personal		4		
8.	LaserJet Printer A4 Color		1		
9.	Copy Machine A4 Network		1		
10.	LaserJet Printer A3 Duplex		1		
11.	LaserJet Printer A3 Duplex Color		2		
12.	Projector with Screen		2		
13.	Matrix Printer		2		
14.	Network Switch		1		
15.	Digital Camera		2		
16.	Video Camera		1		
17.	Shelves for Comm Rack 19"		2		
18.	Delivery and Installation				

TOTAL BAM (excl. VAT): _____

Attachment G

Statement of Work (SOW): Installation

(All must be completed)

- 1) The Subcontractor is responsible for the installation of the hardware and software as included in the Attachment E/F. The Installation Statement of Work includes:**
 - a. Physical placement of equipment according to the request of an authorized Buyer representative.
 - b. System Hardware/Software installation.
 - c. System start-up.
 - d. Conducting a full test, to assure the operation of the installed equipment.
 - e. Conducting a full test, to assure the operation of the software.

- 2) The Subcontractor is responsible for installing the system at the following Locations:**

	Municipality	Adress	Tel/Fax
1	Ilidza	Samira Catovica Kobre br. 1	033/763-360
2.	Ilijas	126 Ilijaske Brigade br. 6	033/400-505
3	Visoko	Alije Izetbegovica 12A	032/738-111
4	Trnovo	Trnovskog Bataljona 86	057/610-237

The following represents the equipment schedule per the above stated locations :

#	Item	Qty	Ilidza	Ilijas	Trnovo	Visoko
1	LaserJet Printer A4	10		10		
2	LaserJet Printer A4 with LPT	3		3		
3	LaserJet Printer A4 Network	8	5	3		
4	Scanner A3 Pro	4	2	1		1
5	Scanner A4 Pro	4	1	1	1	1
6	Scanner A4 Personal	3		3		
7	Scanner A3 Personal	4		4		
8	LaserJet Printer A4 Color	1			1	
9	Copy Machine A4 Network	1				1
10	LaserJet Printer A3 Duplex	1			1	
11	LaserJet Printer A3 Duplex Color	2		1		1
12	Projector with Screen	2			1	1
13	Matrix Printer	2	2			
14	Network Switch	1	1			
15	Digital Camera	2			2	
16	Video Camera	1			1	
17	Shelves for Comm Rack 19"	2		2		

- 3) **Hardware installation shall start no later than 21 calendar days after notifying the Subcontractor.**
- 4) **The Subcontractor is solely responsible for all costs associated with installation. All materials and personnel required for installation shall be furnished by the subcontractor.**
- 5) **Signature on an INSTALLATION COMPLETION CERTIFICATE is required from an authorized Buyer' designated GAP staff member.**

 (insert name of company) (Subcontractor) agrees wholly and completely to comply with the terms and conditions of this Installation Statement of Work (A).

SIGNATURE OF AUTHORIZED REPRESENTATIVE

DATE

NAME AND TITLE